

Safety Committee Meeting  
Wednesday, March 27, 2019  
Board Room

Members present: Sharay Boynton, Nathan Frymark, Kelli Maikell, Candace Miller, Patrice Morrison, Teresa Peters, Maria Salazar, Shawn Servient, William Shenko, Jennifer Stevens, James Viator, and Stephanie Wamsley.

Guest: Aaron Ramsey from Edwards Risk Management.

Nathan Frymark called the meeting to order at 4:35 PM.

The minutes from the January 30, 2019 meeting were distributed to the group. Stephanie Wamsley made a motion to approve the minutes. Shawn Serviente seconded the motion.

Nathan had everyone introduce themselves.

Nathan reviewed the January District claims report with the committee.

Facilities Management Custodial Injuries had no claims in the last two months.

Facilities Management Maintenance Injuries had no injuries thus far in 2018-19.

Child Nutrition had no injuries for January 2019.

Transportation had no injuries for January 2019. Transportation had a high number of fall injuries earlier this school year.

Professional injuries had a high number of strike/struck injuries and falls this year.

Nathan reviewed the 3 Year claims report with the committee. Worker Comp claim history shows high this year in comparison to the previous two years. The Worker Comp incurred cost is slightly less than in 2016-17 but higher than 2017-18.

Sharay Boynton reported on the Safety Incentive Program. North Ridge Elementary and Grace E. Hardeman won the drawing for a Chick – Fil - A breakfast. Both campuses had no slips, trips or fall injuries for January and February. Five campuses reported no slips, trips, and fall injuries. The next drawing for no slips, trips and fall injuries will be awarded in May.

In spring 2019, winning campuses will be provided a catered breakfast for all employees.

In fall 2019, a drawing will be held for a campus with no injuries to earn a free luncheon and a safety token to signify their injury free achievement.

Facility Safety Inspections are due by June 1 to Candace Miller. Campus supervisors or directors can authorize their safety team to do the inspections. These will be done bi-annually.

An explanation of why we should identify risks was explained. The purpose of a facility safety inspection was explained. The benefits of a safety inspection were reviewed.

Safety Awareness activities were reviewed by the committee.

Aaron Ramsey from Edwards Risk Management presented the highlights of their third session. The Wellness program “Ignite your Insight” is currently in the third week of five.

Mr. Ramsey spoke about their safety attitude program and engaging audiences in what to avoid in bad safety attitudes. He explained how they look at what a bad safety attitude looks like and how to change a bad attitude to a good one. They give strategies on how to improve a bad safety attitude.

Safety Issues to report – None.

William Shenko proposed to have a 10-15 minute talk about safety at the monthly principal's meetings. This would keep safety in front of everyone. If not every meeting maybe every other meeting.

Sharay Boynton asked for feedback on the safety committee meetings. Today's meeting is the last meeting for this year. We have a good sampling of positions on the committee. Do we need to provide more information or a different type of information?

Nathan Frymark would like percentages added in the information.

The last video was out of date. The members feel we need more up to date videos for staff to view.

Other suggestions included sharing safety meeting data districtwide, perhaps quarterly.

Sharay reported that our Workers Comp coverage is up for renewal. Maybe the review committee could ask qualifying questions like "What kind of loss control do you provide to the District". The committee could also look at a company's training opportunities.

Nathan suggestion using students to produce safety videos in district.

Sharay asked the committee if we still need to do the safety inspections. Are they necessary?

The committee felt that they are important, but maybe a fall and spring inspection and perhaps conducting them at the same time the security inspections are being done.

Members suggested putting the forms on the web-site, and the handbook. Include the due dates as well.

Suggestions were given about including safety training in the new employee orientations. Share with principals so they can cover in their beginning of school meetings with staff.

Get those that need to be presented before the first month prior to the actual month.

Sharay asked what the term of service was for members on the Safety committee. She suggested we do a modified rotation for next year so we don't have all new members on the committee the following year. Sharay thinks it is a three year term but she will check.

The meeting adjourned at 5:25 PM.

Respectfully submitted,

Patrice Morrison